

<p>To email Cllr Vickers a record of dates when ambulances, fire engines, police, and delivery drivers could not find properties on the unnamed road.</p> <p>6b. Update regarding weight bearing review of bridges on unnamed road Winterbourne Road has a width restriction, yet heavy vehicles, such as a 42-tonne crane seen on April 8th, are still passing through the village. Highways should check the bridges—next to The Mill and over the river—for their ability to handle this traffic. Cllr Gaines has advised on behalf of highways that the bridges have been check and able to support the weights .</p> <p>7. Update on B4000 from Dist. Cllrs Vickers, Bennyworth, Gaines. Councillor Gaines previously informed Stuart Gorley that West Berkshire Council is collaborating with consultants WSP Contractors to develop a Network Management Plan for 2026-27. This plan will incorporate an external study of the B4000, focusing on safety and accident analysis. Councillor Gaines has forwarded the relevant link to the Clerk. An approximate date for this element of the plan was requested but not confirmed. The Parish Council expressed concern that no response has been received from any council members regarding the B4000 report submitted to WBC in May 2025. While Ward Councillors provide feedback, WBC officers have not responded. To compile a letter to WBC.</p> <p>8. Projects 8a. Parish Plan – To be placed on the website when live in next couple of weeks.</p> <p>9. Activities 9a. Boxford Internet Domain/ Email: The website is set up now. Training still to be done for the Clerk; the website is easy to use and integrates with planning system in website within WBC, we can subscribe to email alerts. The second stage will be integrating Village Hall bookings. The site is GPPR compliant, we will be able to publicise events which expire and archive themselves, will be able to set up payments. Gov.uk emails will be distributed soon.</p>	<p>MHN</p> <p>MHN</p> <p>MHN/PT</p> <p>PT/Clerk</p>
<p>10. Planning</p> <p>a. Planning Applications to consider: None.</p> <p>b. To state for the record: None.</p> <p>c. Decisions 26/00292/HOUSE, Heather Pine, Lambourn Road, Boxford, Newbury RG20 8DA. Rear extension, over cladding rear of existing building, new rooflights in existing roof. WBC approved.</p> <p>25/02974/FUL, The Firs, Wickham Heath, Newbury, RG20 8PE. Proposed replacement two storey dwelling. WBC approved.</p> <p>25/02598/FUL, Land Adjacent to The Willows, Wickham Heath, Newbury. Replacement of collapsed agricultural outbuildings (concrete slab exists) and replacement with new outbuilding. WBC approved.</p>	

11. Financial Matters

a. Balance of accounts, expenditure & income since April meeting:

Balance of Accounts 31st March 2026-27 – Period 12

Unity current account £5,527.89 (Less £834.54 hardship fund) £4,693.35

Deposit account £8,241.99 – HMRC transfer plus interest.

Financial spreadsheet to 31st March – period 12-year end, circulated with papers email.

VAT reclaim balance to period 1 2026-27, is £99.84

1st Precept payment received on 28th April in the sum of £5,400.

CIL payment received on 28th April in the sum of £2,869.50 24/00399, HOUSE The Pine, Wickham.

Payments agreed and paid by BACs April:

Cost of administration (April) Salary	£ 331.64
HMRC, tax and NI (April)	£ 82.80
Administration expenses March 2024-March 2026	£ 289.43
Tactical Management Ltd (March dog bins)	£ 53.04
Tactical Management Ltd (March grounds maintenance)	£ 551.40
Autela Payroll Services December 2025-March 2026	£ 102.00
Admin Expenses – Ink 301, Jane Minchin, noticeboards	<u>£ 20.04</u>
Total	£1,430.35

Payments agreed and paid by BACs May 2026:

Cost of administration (May) Salary	£ 267.88
HMRC, tax and NI (May)	£ 67.00
Administration expenses, CCTV signs	£ 28.88
Tactical Management Ltd (April dog bins)	£ 53.04
Tactical Management Ltd (April grounds maintenance)	£ 551.40
BALC/HALC annual subscription	£ 122.68
Peter Thompson, Litter pick refreshments for volunteers	<u>£ 37.91</u>
Total	£ 1,128.79

b. Tactical Management contract review.

Note from April meeting;-

Cllr Minchin provided an update. Cllr Hayes-Newington had provided a process to discuss and agreed areas currently covered and to consider areas which may be cut by the contractor in addition to WBC. To provide Cllr Minchin with additional areas to be done by the contractor to enable Cllr Minchin to obtain costs from them for these areas. Cllr Minchin to ensure Tactical Management are fully clear on the final areas agreed, contract updated, and to monitor this closely over the next couple of months. It is essential that BPC have full details of the final mowing schedule and all areas within the contract agreed with the contractor.

Cllr Minchin has requested WBC come and do a cut of their areas by end of May latest if possible.

Cllr Minchin reported that Henry Mathews initiated improvements but left in November with no handover; Steve received all relevant information, and a process is now in place, including monthly reports with photos of Tactical's work. Cllr Minchin will be notified after each cut and will confirm satisfaction, sharing feedback with other councillors. The contract is currently in its third and final year.

Councillors, along with representatives from the church and the village hall, have expressed dissatisfaction regarding the service provided by Tactical Management.

<p>The village hall reported that the prior contractor had been directed to mow the recreation ground twice during April. Cllr Minchin resigned leaving the meeting at 20.49pm To set up a meeting with Tactical to review the contract. Request details of all work undertaken with photos on each invoice. To write up schedule of work as soon as possible. Clerk to send schedule of work to contractors ahead of March 2027 contract end. c. Members Bid. Members Bid proposal submitted to WBC for traffic calming measures: white gates to promote speed reduction at 3 entrances to the village. Additionally, BPC to investigate removing the no parking bollards and instal single black pedestrian rail to promote non parking along road adjacent to The Boxford. Clerk to take advice from WBC regarding which kind of rail would be appropriate, both to keep pedestrians safe and to protect the no parking zone. d. Internal Audit 2025-26. All files sent to Internal Auditor on 15th May. AGAR 2 with exemption certification completed.</p> <p>12. Additional Reports and Updates a. Village Hall Committee. Trees are overhanging the tennis court. Cllr Thompson to advise this is Village Hall responsibility. b. Additional items for June 2026 agenda Advertisement for new councillor</p> <p>13. Date of the next meeting: Monday 29th June 2026 at 7.00pm in Heritage Centre.</p>	<p>PH/MHN/Clerk Clerk MHN Clerk</p> <p>Clerk</p> <p>PT</p>
<p>There being no further business the meeting closed at 21.13pm.</p>	
<p>Boxford Parish Council Clerk Email: parishcouncil@boxford.org.uk</p>	<p>Minute Page Ref 2026/05</p>