

# BOXFORD PARISH COUNCIL

To: All Members of Boxford Parish Council  
You are required to attend the Meeting of Boxford Parish Council on  
**Monday 29<sup>th</sup> June at 7.00pm in The Heritage Centre, Boxford**

## ORDINARY MEETING

The following business will be transacted:

1. To accept apologies for absence:
2. Declarations of Interest
3. To approve the minutes of the May meeting

### Open Session

Opportunity for Parishioners to raise any matters

### Matters Arising/Updates

4. WBC Update from Ward Councillors
5. Footpaths
  1. Footpaths 15 and 5 update
6. Roads and Highways
  - a. Naming of unnamed road
7. Update on B4000 from Dist. Cllrs Vickers, Bennyworth, Gaines
8. Projects
  - a. Parish Plan – update
9. Activities
  - a. Domain, website infrastructure, email system (PT)
10. Planning
  - a. Planning Applications to consider:  
None.
  - b. To state for the record:  
26/00092/HOUSE, **Brooders Farm, Winterbourne Road, Boxford, Newbury RG20 8DS.**  
Single storey rear extension.  
26/00329/FUL, **Brooders Farm, Winterbourne Road, Boxford, Newbury RG20 8DS.**  
Demolition of existing cart shed and replacement with a similar outbuilding and creation of an access for the neighbouring property for agricultural vehicles and machinery.
  - c. Decision notices:  
26/00744/HOUSE - **88 School Lane, Boxford, Newbury, RG20 8DX.** Demolition of the existing carport and the construction of a new extension. **WBC approved**
11. Financial Matters (NP)
  - a. Report on the balance of accounts, expenditure & income since May meeting.
  - b. Tactical Management contract review
  - c. Review of Members BID
  - d. To approve the annual payment to ICO by direct debit
  - e. To accept the Internal Audit Report
  - f. Annual Return 2025/26
    1. To approve and sign the Annual Governance Statement
    2. To approve the Annual Return 2025/26 Accounting Statement
    3. To approve the exemption certificate
    4. To note the RFO has prepared the Notice of Public Rights and publication of the unaudited AGAR.

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12. Additional Reports & Updates

- a. Village Hall Committee - update (PT)
- b. Councillor Co-option
- c. Items for next agenda

13. **Date of the next meeting**

Monday 28<sup>th</sup> September 2026 at 7.00pm in the Heritage Centre, Boxford

Signed: *N Pierce* Boxford Parish Council Clerk – 24<sup>th</sup> June 2026