

BOXFORD PARISH COUNCIL

To: All Members of Boxford Parish Council
You are required to attend the Meeting of Boxford Parish Council on
Tuesday 26th May at 7.00pm in St Andrews Church, Boxford

ANNUAL PARISH ASSEMBLY

1. **Chairmans update:** Cllr Peter Thompson

ANNUAL MEETING

The following business will be transacted:

1. To elect the Chair of the Council and to sign the Acceptance of Office
2. To elect the Vice Chair of the council and to sign the Acceptance of Office
3. Review & Adoption of Financial Regulations & Standing Orders

ORDINARY MEETING

The following business will be transacted:

1. To accept apologies for Absence:
2. Declarations of Interest
3. To approve the minutes of the April meeting

Open Session

Opportunity for Parishioners to raise any matters

Matters Arising / Updates

4. WBC Update from Ward Councillors
5. Footpaths
6. Roads and Highways
 - a. Naming of unnamed road
 - b. Update regarding weight bearing review of bridges on unnamed road
7. Update on B4000 from Dist. Cllrs Vickers, Bennyworth, Gaines
8. Projects
 - a. Parish Plan – update
9. Activities
 - a. Domain, website infrastructure, email system
10. Planning
 - a. Planning Applications to consider:
None.
 - b. To state for the record:
None.
 - c. Decision notices:
26/00292/HOUSE, **Heather Pine, Lambourn Road, Boxford, Newbury RG20 8DA.**
Rear extension, overcladding rear of existing building, new rooflights in existing roof.
WBC approved.
25/02974/FUL, **The Firs, Wickham Heath, Newbury, RG20 8PE.** Proposed
replacement two storey dwelling. **WBC approved.**
25/02598/FUL, **Land Adjacent to The Willows, Wickham Heath, Newbury.**
Replacement of collapsed agricultural outbuildings (concrete slab exists) and
replacement with new outbuilding. **WBC approved.**
11. Financial Matters
 - a. Report on the balance of accounts, expenditure & income since April meeting.
 - b. Tactical Management contract review update
 - c. Review of Members BID
 - d. Internal Audit 2025-26

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12. Additional Reports & Updates
 - a. Village Hall Committee - update (PT)
 - b. Items for next agenda

13. Date of the next meeting

Monday 20th July 2026 at 7.00pm in the Heritage Centre, Boxford

Signed: *N Pierce* Boxford Parish Council Clerk – 19th May 2026