

BOXFORD PARISH COUNCIL

Boxford Parish Council Meeting Held on 26th January 2026 in the Heritage Centre

Present:

Cllr. P. Thompson (Chair)
Cllr. M. Hayes-Newington (Vice Chair)
Cllr. P. Harris

Apologies

Dist. Cllr. D Gaines
Cllr. J. Minchin
Cllr. J. Wilcox
Dist. Cllr. T. Vickers
Ms N. Pierce (Clerk)
Cllr. P. Kilding
Cllr. D Benneyworth

	Action
<p>Ordinary Meeting</p> <p>1. Apologies: Dist. Cllr. D. Gaines, Cllr. J. Minchin, Cllr. J. Wilcox, Dist. Cllr. T Vickers, Ms N Pierce, Cllr. P. Kilding, Dist. Cllr. D Benneyworth.</p> <p>2. Declarations of Interest: None declared.</p> <p>3. Minutes: The November meeting minutes were agreed and signed.</p>	
<p>Open Session</p> <p>A parishioner presented planning application 25/02598/FUL at Wickham Heath. The development being replacement of an old stable still partially extant, with a modern wooden garage type structure on a concrete base moved forward from to prevent interference with tree roots. Parish Councillors were thankful for the presentation, and believed it was a sensible and appropriate improvement and concluded the Parish Council had no objection</p> <p>4. WBC Report from Ward Councillors – Councillors noted recent summary report from district councillors. Nothing was of particular significance to the Parish</p> <p>It was noted there had still been no acknowledgment response to the Parish Councils report and request for action on the B4000 junction with High Street. Agreed to write to the Ward Councillors and head of Transport expressing disappointment in the lack of any response, and decision to circulate report to other parishes for their attention.</p>	MHN/Cllr Vickers
<p>5. Footpaths</p> <p>There were trees down on footpath 15, Decision to ask WBC to contact landowner to have these cut back. It was generally concluded the permissive path on this footpath was no longer passable, but this was a matter for the landowner. Noted that there were concerns about Footpath 6 with wear and horse excrement. It was understood horses would be moved soon and in any event stock excrement is not considered an obstruction.</p> <p>6. Roads & Highways</p> <p>Nothing to report.</p>	Clerk

<p>6a. Naming of unnamed road. Nothing to report.</p> <p>7. Update on B4000 from Dist. Cllrs Vickers, Bennyworth, Gaines. Cllr Vickers gave an interim update on 18th November, and in his 25th January apologies email for the January meeting, noted there was no further update.</p> <p>8. Projects</p> <p>8a. Parish Plan – No update.</p> <p>9. Activities</p> <p>9a. Boxford Internet Domain/ Email: Agreed to use Hugo Fox to create a new harmonised and compliant web site for Boxford Parish Council and Boxford Parish Hall, and that this service would also offer a new captive email facility for Parish Councillors. Budget was £300 for conversion work and an annual licence fee for the site and 5 emails of £150. Further work for secured area for minutes and papers and planning application integration is likely to add £500.</p>	<p>Cllr Vickers</p> <p>PT</p>														
<p>10. Planning</p> <p>a. Planning Applications to consider: 25/02974/FUL, The Firs, Wickham Heath, Newbury, RG20 8PE. Proposed replacement two storey dwelling. 25/02598/FUL, Land Adjacent to the Willows, Wickham Heath, Newbury. Replacement of collapsed agricultural outbuildings (concrete slab exists) and replacement with new outbuilding.</p> <p>b. To state for the records: None.</p> <p>c. Decision notices: 25/02217/HOUSE, Catbells Cottage, 88 School Lane, Boxford, Newbury RG20 8DX. Demolition of the existing carport and the construction of a new extension. WBC refused.</p> <p>25/01777/FUL, Sewage Pumping Station, Boxford, Newbury. The temporary compound will house the following elements: Temporary access off a classified highway (C-road); 2x double stacked site cabins providing office and welfare space; Water tank; Generator; Designated car parking area; Control of Substances Hazardous to Health(COSHH). WBC approved.</p> <p>11. Financial Matters</p> <p>a. Balance of accounts, expenditure & income since November meeting: Balance of Accounts at 31st December 2025-26 – Period 9 Unity current account £7,211.03 (Less £834.54 hardship fund) £6,376.49 Deposit Account (HMRC VAT payment £8,221.52. VAT reclaim figure to period 9 is £1,007.62. Payments agreed and paid by <u>BACs November 2025:</u></p> <table data-bbox="193 1765 1206 2024"> <tr> <td>Cost of administration (November) Salary</td> <td>£ 246.76</td> </tr> <tr> <td>HMRC, tax and NI (November)</td> <td>£ 61.60</td> </tr> <tr> <td>Tactical Management Ltd (October dog bins)</td> <td>£ 53.04</td> </tr> <tr> <td>Tactical Management Ltd (October grounds main)</td> <td>£ 551.40</td> </tr> <tr> <td>RBL, Poppy Wreath donation</td> <td>£ 50.00</td> </tr> <tr> <td>Zurich insurance renewal premium, January 2026</td> <td><u>£ 333.74</u></td> </tr> <tr> <td>Total</td> <td>£ 1,296.54</td> </tr> </table>	Cost of administration (November) Salary	£ 246.76	HMRC, tax and NI (November)	£ 61.60	Tactical Management Ltd (October dog bins)	£ 53.04	Tactical Management Ltd (October grounds main)	£ 551.40	RBL, Poppy Wreath donation	£ 50.00	Zurich insurance renewal premium, January 2026	<u>£ 333.74</u>	Total	£ 1,296.54	
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<p>There being no further business the meeting closed at 20.26pm.</p>													
<p>Boxford Parish Council Clerk Email: parishcouncil@boxford.org.uk</p>	<p>Minute Page Ref 2026/01</p>												

