

# BOXFORD PARISH COUNCIL

## Boxford Parish Council Meeting Held on 27<sup>th</sup> January 2025 in The Heritage Centre

### Present:

Cllr. P. Thompson (Chair)  
Cllr. P. Kilding  
Cllr. J. Minchin  
Cllr. M. Hayes-Newington (Vice Chair)  
Cllr. P. Harris  
Cllr. J. Wilcox

### Apologies

Dist. Cllr. D Gaines  
Dist. Cllr. D. Benneyworth  
Dist. Cllr. T Vickers  
Ms N. Pierce (Clerk)

	Action
<p><b>ORDINARY MEETING</b></p> <p><b>1. Apologies:</b> Dist. Cllr. D. Benneyworth, Dist. Cllr. D. Gaines, Dist. Cllr T. Vickers, Ms N. Pierce (Clerk)</p> <p><b>2. Declarations of Interest:</b> None declared.</p> <p><b>3. Minutes:</b> The November meeting minutes were agreed and signed.</p>	
<p><b>Open Session</b></p> <p>Two Parishioners attended to discuss the application for Permission in Principle (24/02784/PIP). A document from the applicant's family was left with the Parish Council.</p> <p><b>4. WBC Report and update from Ward Councillors</b> – None present</p>	
<p><b>5. Footpaths and Roads.</b></p> <p><b>5a. Naming of unnamed road.</b> A recent aggravated break-in along the unnamed road once more highlighted the challenges that Emergency Services have in locating houses on this road. A further document will be circulated to WBC Councillors with latest proposal for renaming, including correct use of current signage</p> <p><b>6. Update on B4000 from Dist.</b> There was yet another serious accident at this junction at the beginning of this year. Finalised document with request for immediate changes to this junction to be circulated to Ward Councillors, Local MP, Highways Officer</p>	<p>MHN</p> <p>MHN</p>
<p><b>7. Projects</b></p> <p><b>7a. Parish Plan</b> – Cllr Hayes-Newington to arrange printing in early January 2025, further to meeting with Parish Clerk</p> <p><b>7b. Landscaping</b> – Put forward in Members Bid to cover cost of landscaping specialist on the next round of Members Bids. Also, draft note to Parish for any volunteers that might be interested.</p>	<p>MHN/NP</p> <p>PT/NP</p>

<p><b>8. Activities</b></p> <p><b>8a. Noticeboard Southfields:</b> Carpenter to do work January/February 2025. Approved</p> <p><b>8b. Boxford Internet Domain/ Email:</b> Cllr. Thompson to source 3<sup>rd</sup> party to update website on existing platform, as migration to different platform not offering significant advantages.</p> <p><b>8c. Planting of Memorial Trees:</b> Memorial Trees to be planted on corner opposite The Boxford and at the Village Hall. Clerk to obtain permission from Paul Hendry, WBC to plant the tree opposite The Boxford.</p> <p><b>8d. Defibrillator Training:</b> To approve Defibrillator training 30 people £285 plus vat: Approved. Needs to be booked for Spring at the Village Hall</p>	<p>MHN/PK/NP</p> <p>NP</p>
<p><b>9. Planning</b></p> <p>a. Planning Applications to consider:</p> <p>24/02722/HOUSE, <b>Shepherds Hill House, School Lane, Boxford, Newbury RG20 8DX.</b> Extension of domestic dwelling house to provide principal bedroom with ensuite bathroom and dressing room on first floor, dining room and family room on ground floor, and basement. Extension of domestic garage and installation of dormer window to provide home office on first floor, parking for extra car on ground floor. – No objection</p> <p>24/02784/PIP, <b>Laburnum Cottages, Westbrook, Newbury, RG20 8DN.</b> Application for Permission in Principle for residential development for a new detached dwelling. – Objection. Document to be sent to WBC</p> <p>24/02786/HOUSE, <b>127 Ownham, Newbury RG20 8PL.</b> Proposed two storey rear extension along with internal reconfiguration, enlarged dormer window, addition of air source heat pump and solar panels on the roof. – No objection</p> <p>b. To state for the record:</p> <p>None</p> <p>c. Decision notices:</p> <p><b>24/00399/ The Pines, Wickham Heath, Newbury, RG20 8PE.</b> Taking down of two existing dilapidated garage buildings and erection of two new steel framed garage buildings <b>WBC refused.</b></p> <p><b>24/02343/COND. Upper Farmhouse, High Street, Boxford, Newbury.</b> Application for approval of details reserved by conditions 2 (Materials), 10 (Boundary treatments), 11 (SuDs), 12 (Spoil), 18 (Passing places), 21 (Electric charging points), 30 (Petrol / oil interceptor) and 31 (archaeological work) of approved 21/02529/COMIND - Fully retrospective: Proposed change of use from agricultural to new equine facility (racehorse training and stabling) for 45No horses, including the installation of associated car park, all storm water and foul water drainage, and new landscaping.</p> <p>The installation of new entrance gates within existing vehicular access and gallops. Refurbishment of existing former farm buildings, demolition of existing hay barn, erection of new stable building, horse walker and lunge pen. <b>WBC approved in part/refused in part.</b></p>	<p>MHN/NP</p>
<p><b>10. Financial Matters</b></p> <p><b>a. Balance of accounts, expenditure &amp; income since November meeting:</b> Balance of Accounts at 31<sup>st</sup> December 2024 Unity current account £7,226.55 (Less £834.54 hardship fund) £6,392.01 VAT reclaim figure to period 8 is £960.74.</p>	

<p>Payments agreed and paid by <u>BACS December 2024</u>:</p> <table border="0"> <tr> <td>Cost of administration (November) Salary</td> <td style="text-align: right;">£ 402.02</td> </tr> <tr> <td>Tactical Management Ltd (October dog bins)</td> <td style="text-align: right;">£ 48.96</td> </tr> <tr> <td>Tactical Management Ltd (October grounds main)</td> <td style="text-align: right;"><u>£ 546.00</u></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">£ 996.98</td> </tr> </table> <p>Payments agreed and paid by <u>BACs January 2025</u>:</p> <table border="0"> <tr> <td>Cost of administration (December) Salary</td> <td style="text-align: right;">£ 297.44</td> </tr> <tr> <td>Tactical Management Ltd (Nov dog bins)</td> <td style="text-align: right;">£ 48.96</td> </tr> <tr> <td>Tactical Management Ltd (Nov grounds maintenance)</td> <td style="text-align: right;"><u>£ 546.00</u></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">£ 892.40</td> </tr> </table> <p><b>b. Budget 2025-26:</b> Budget figures for grounds maintenance and signage to be revised and circulated to Councillors for approval.</p> <p><b>c. Precept 2025-26:</b> 3% increase approved to £10,400.</p> <p><b>d. Library donation Approved.</b> Last year's amount plus 5%. Summary email to be sent to Parish reminding them of the benefits of the service and details of availability</p> <p><b>11. Additional Reports and Updates</b></p> <p><b>a. Village Hall Committee.</b> Nothing to report.</p> <p><b>b. Items for March 2025 agenda.</b></p> <p>Discuss location of poles for Openreach installation along the unnamed road and Westbrook</p>	Cost of administration (November) Salary	£ 402.02	Tactical Management Ltd (October dog bins)	£ 48.96	Tactical Management Ltd (October grounds main)	<u>£ 546.00</u>	Total	£ 996.98	Cost of administration (December) Salary	£ 297.44	Tactical Management Ltd (Nov dog bins)	£ 48.96	Tactical Management Ltd (Nov grounds maintenance)	<u>£ 546.00</u>	Total	£ 892.40	
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<p><b>11. Date of the next meeting:</b> Monday 31<sup>st</sup> March 2025 at 7.00pm in The Heritage Centre, Boxford.</p>																	
<p>There being no further business the meeting closed at 20.30pm.</p>																	