

BOXFORD PARISH COUNCIL

To: All Members of Boxford Parish Council
You are required to attend the Meeting of Boxford Parish Council on
Monday 31st March 2025 at 7.00pm in The Heritage Centre, Boxford

ORDINARY MEETING

The following business will be transacted:

1. To accept apologies for Absence:
2. Declarations of Interest
3. To approve the minutes of the January meeting

Open Session

Opportunity for Parishioners to raise any matters and Ward Councillors to provide any WBC updates.

Matters Arising / Updates

4. WBC Update from Ward Councillors
5. Footpaths/roads
 - a. Naming of unnamed road
6. Update on B4000 from Dist. Cllrs
7. Projects
 - a. Parish Plan – update
 - b. Landscaping
8. Activities
 - a. Noticeboard Southfields
 - b. Domain, website infrastructure, email system
 - c. Planting of Memorial trees
 - d. Discuss location of poles for Openreach installation along the unnamed road and Westbrook
9. Planning
 - a. Planning Applications to consider:
25/00460/HOUSE, **Catbells Cottage**, School Lane, Boxford, Newbury RG20 8DX. Two storey side extension, porch extension and single-storey garage/workshop to side and front with associated alterations.
25/00414/CERTE, **Manor Barn**, Westbrook, Newbury, RG20 8DJ. A planning application was submitted and approved to convert the Existing Barn into a 4 Bedroom Residential property which included the conversion of the existing coach house garages to residential use ancillary to the Main House. These plans were approved on 14th January 1981. The Work commenced on the main building but work on the coach house was not initiated. We are applying for the lawful development certificate to confirm our permission to convert the ground floor conversion to provide a granny flat accommodation for the applicant's parent.
 - b. To state for the record:
None.
 - c. Decision notices:
None.

11. Financial Matters

- a. Report on the balance of accounts, expenditure & income since January meeting.

12. Additional Reports & Updates

- a. Village Hall Committee - update (PT)
- b. Items for next agenda

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13. Date of the next meeting

Monday 19th May 2025 at 7.00pm in the Heritage Centre, Boxford

Signed: *N Pierce* Boxford Parish Council Clerk – 26th March 2025