

# BOXFORD PARISH COUNCIL

## Boxford Parish Council Meeting Held on 30<sup>th</sup> September 2024 in St Andrew's Church

**Present:**

Cllr. P. Thompson (Chair)  
Cllr. P. Kilding  
Cllr. J. Wilcox  
Cllr. P. Harris

**Apologies**

Dist. Cllr. D Gaines  
Dist. Cllr. D. Benneyworth  
Cllr. J. Minchin  
Cllr. M. Hayes-Newington (Vice Chair)  
Ms N. Pierce (Clerk)

|   | Action              |
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| <p><b>ORDINARY MEETING</b></p> <p><b>1. Apologies:</b> Dist. Cllr. D. Benneyworth, Cllr. J. Minchin, Cllr. M. Hayes-Newington, Ms N. Pierce</p> <p><b>2. Declarations of Interest:</b> None declared.</p> <p><b>3. Minutes:</b> The July meeting minutes were agreed and signed.</p>  |                     |
| <p><b>Open Session</b></p> <p>Mike Appleton raised concerns regarding the performance of the mowing contract and asked whether there would be a reduction in fees as a result. Agreed that some form of discount be applied to VH and PCC</p> <p><b>4. WBC Report and update from Ward Councillors</b> – Update from Dist. Cllr. D. Gaines. Highlighted upcoming availability of Members Bids funding from 01/11. Councillors emphasised their concerns to Dist. Cllr. D. Gaines regarding the B4000/High Street intersection and the need for action to prevent more serious accidents</p> | PT/NP               |
| <p><b>5. Footpaths and Roads.</b> Footpath 15 has been cut; horses have been fenced off with electric fencing.</p> <p>B4000 detailed analysis (15-page document) to be circulated to WBC engineer, local MP, Welford and Wickham, Speen, Dist. Cllrs.</p> <p>Footpath 12 is already in poor condition. MHN to speak with AS to see if a solution can be found to address this during the winter months</p> <p><b>5a. Naming of unnamed road.</b> There is currently a working group looking at this, and it is expected to report back shortly</p>  | MHN<br>MHN<br>DB/DG |
| <p><b>6. Projects</b></p> <p><b>6a. Parish Plan</b> – Cllr Hayes-Newington to arrange printing week commencing 10<sup>th</sup> September. Questionnaire box to be placed on post opposite The Mill or up at the Village Hall</p> <p><b>6b. Landscaping</b> – Put forward in Members Bid to cover cost of landscaping specialist. Also draft note to Parish for any volunteers that might be interested</p>  | MHN/PK<br>PT/NP     |

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| <p><b>7. Activities</b></p> <p><b>7a. Information Board:</b> Cllr Kilding to sort out weatherproofing.</p> <p><b>7b. Boxford Internet Domain/ Email:</b> Cllr. P. Thompson working on, ongoing move to Winter.</p> <p><b>7c. To consider historical type name sign for the village, and lighting:</b> Discussed with Historical Society to come up with ideas. Cllr Kilding to provide quotes of similar structures</p> <p><b>7d. Planting of Memorial Trees:</b> Memorial Trees discussed as to where to plant them; on corner opposite The Boxford, Village Hall.</p> <p><b>7e. Review of mowing contractor:</b> November agenda. Cllr Minchin and Parish Clerk to provide review of performance and recommendations for future</p>  | <p>PK</p> <p>PT</p> <p>PK</p> <p>PK/MHN</p> <p>JM/NP</p> |          |   |         |  |          |       |          |   |          |   |         |  |
| <p>8. Planning</p> <p>a. Planning Applications to consider:<br/>None.</p> <p>b. To state for the record:<br/>None.</p> <p>c. Decision notices:<br/>21/02529/COMIND, <b>Upper Farmhouse</b> FKA Ownham Farm, High Street, Boxford, Newbury RG20 8BH. Fully retrospective: Proposed change of use from agricultural to new equine facility (racehorse training and stabling) for 45No horses, including the installation of associated car park, all storm water and foul water drainage, and new landscaping. The installation of new entrance gates within existing vehicular access and gallops. Refurbishment of existing former farm buildings, demolition of existing hay barn, erection of new stable building, horse walker and lunge pen.<br/><b>WBC approved.</b></p> <p>24/01166/HOUSE, <b>Darlstan</b>, Wickham Heath, Newbury, RG20 8PH. Section 73a: Variation of Condition 2 (Approved Plans) of previously approved application 23/00322/HOUSE: First floor, two storey rear and single storey side extension.<br/><b>WBC approved.</b></p> <p>24/00715/CERTP, <b>14 Southfields</b>. Boxford Newbury RG20 8DG. Single storey side extension.<br/><b>WBC approved.</b></p> |  |          |   |         |  |          |       |          |   |          |   |         |  |
| <p><b>9. Financial Matters</b></p> <p><b>a. Balance of accounts, expenditure &amp; income since July meeting:</b><br/>Balance of Accounts at 31<sup>st</sup> August 2024<br/>Unity current account £5,973.42 (Less £834.54 hardship fund) £5,138.88.</p> <p>Payments agreed and paid by <u>BACS August 2024:</u></p> <table data-bbox="193 1724 1005 1870"> <tr> <td>Cost of administration (August) Salary</td> <td>£ 297.44</td> </tr> <tr> <td>Tactical Management Ltd (July dog bins)</td> <td>£ 61.20</td> </tr> <tr> <td>Tactical Management Ltd (July grounds maintenance)</td> <td>£ 546.00</td> </tr> <tr> <td>Total</td> <td>£ 904.64</td> </tr> </table> <p>Payments agreed and paid by <u>BACs September 2024:</u></p> <table data-bbox="193 1937 1005 2024"> <tr> <td>Cost of administration (September) Salary</td> <td>£ 297.44</td> </tr> <tr> <td>Tactical Management Ltd (August dog bins)</td> <td>£ 48.96</td> </tr> </table>  | Cost of administration (August) Salary                   | £ 297.44 | Tactical Management Ltd (July dog bins) | £ 61.20 | Tactical Management Ltd (July grounds maintenance) | £ 546.00 | Total | £ 904.64 | Cost of administration (September) Salary | £ 297.44 | Tactical Management Ltd (August dog bins) | £ 48.96 |  |
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| <p>Tactical Management Ltd (Aug grounds maintenance)    £ 546.00<br/> Total    £ 892.40</p> <p><b>10. Additional Reports and Updates</b><br/> <b>a. Village Hall Committee.</b> VH Committee meeting on 24 October. Cllr Hayes-Newington attending in place of Cllr Thompson and will report back at November meeting<br/> <b>b. Items for November agenda.</b><br/> Update on B4000 from Dist. Cllrs<br/> Members Bids</p> | <p>Dist. Cllrs</p> |
| <p><b>11. Date of the next meeting:</b> Monday 25<sup>th</sup> November 2024 at 7.00pm in The Heritage Centre, Boxford.</p>   |                    |
| <p>There being no further business the meeting closed at 20.17pm.</p>   |                    |