

# BOXFORD PARISH COUNCIL

## Boxford Parish Council Meeting Held on Monday 21<sup>st</sup> March 2022 in St Andrew's Church

### Present:

Cllr. M. Hayes-Newington (Vice Chair)  
Cllr. J. Minchin  
Cllr. P. Kilding  
Cllr. J. Wilcox  
Cllr. P. Harris  
Cllr. C. Rowles (Hungerford & Kintbury Ward)  
Cllr. J. Cole (Hungerford & Kintbury Ward)

### Apologies

Cllr. P. Thompson (Chair)  
Cllr. D. Bennyworth (Hungerford & Kintbury Ward)

3 parishioners

In attendance Ms N Pierce (Parish Clerk)

	Action
<p><b>1. Declarations of Interest:</b> None declared.</p> <p><b>2. Minutes:</b> The January 2022 meeting minutes were agreed and signed.</p>	
<p><b>Open Session</b> 1 parishioner raised questions around the November minutes Bell Meadow, and the settlement boundary. 1 parishioner raised the Jubilee and specifically the planting on trees in memoriam.</p>	MHN
<p><b>3. WBC Report and update from Ward Councillors</b> – A report was provided. Cllr Rowles and Cllr Cole also provided a verbal update on Council Tax, Ukraine update; a possible requirement to identify schools with spaces was discussed.</p>	CR
<p><b>4. Footpath Issues – feedback on new dog bin</b> Cllr Minchin logged request for new dog bin &amp; inclusion in emptying contract with WBC. Not possible to include this year. Meeting arranged on site to agree position &amp; move forward to hopefully be included from 2023. WBC are coming to end of 5-year contract end of this year. Summer 2022 inviting tenders for new contract with a company to empty bins from next year</p>	JM
<p><b>5. Projects</b> <b>5a. Holders Meadow</b> – Cllr Hayes-Newington provided an update. <b>5b. Greenway</b> – Cllr P Thompson to discuss with WBC. <b>5c. Parish Plan</b> – The questionnaire will be finalised within the next two weeks (by 4<sup>th</sup> April). The plan is to hand deliver to residents.</p>	PT/MHN MHN
<p><b>6. Activities</b> <b>6a. Information Board</b> – To obtain the design and quotation in due course. <b>6b. Boxford Internet Domain/ Email</b> – In progress. <b>6c. Conservation Area Consultation</b> – Training completed. Cllr Minchin producing project plan. This is a major project to identify buildings &amp; areas within the village of historical, or architectural interest to be protected &amp; preserved for future for WBC to take into consideration whenever appropriate. For example, planning applications, change of use of land &amp; all development.</p>	MHN PT JM

<p>On average villages are taking 9-12 months to reach first draft stage of appraisal. To place on agenda for September meeting.</p> <p><b>6d. Second Public Access Defibrillator</b> – Clerk to discuss with Cllr Thompson. To order defibrillator and pads for church defibrillator.</p>	<p>Clerk PT/Clerk</p>
<p><b>7. Planning</b></p> <p><b>a. Planning Applications to consider:</b></p> <p>22/00503/HOUSE, <b>176 Ownham</b>, Newbury. RG20 8PL. Erection of single storey, timber-framed, larch-clad summer house. Rear veranda with 2 windows and patio doors. Window on east side and single door on west side. 2 Velux roof lights. <b>No objection.</b></p> <p><b>b. To state for the record:</b></p> <p>None.</p> <p><b>c. Decision notices:</b></p> <p>21/03261/HOUSE, <b>River Mead</b>, Unnamed Road from Southfields to Winterbourne Road, Boxford RG20 8DH. Enlarged flat roof dormer to replace existing. Smaller pitched roof dormer first floor rear infill extension and associated alterations. <b>WBC approved.</b></p>	
<p><b>8. Financial Matters</b></p> <p><b>Balance of accounts, expenditure &amp; income since January meeting:</b></p> <p>Account Balances as of the 20<sup>th</sup> February 2022 Current Account: £14,058.81</p> <p>This includes the following transactions:</p> <p>28/01 AD Clerk mowing £533.75</p> <p>Payments since 20<sup>th</sup> February bank account statement:-</p> <p>28/02 AD Clerk mowing £533.75</p> <p>Payments to be made:-</p> <p>22/3 Cost of administration February £334.25</p> <p>22/3 Cost of administration March £238.85</p> <p>b. Clerk reported that HSBC have been less than forthcoming in transferring the balance of the account to Unity. Letters have been hand delivered to HSBC by Cllr Hayes-Newington. Cheque to be raised from the HSBC account to Unity account to facilitate the transfer of funds.</p>	
<p><b>9. Additional Reports and Updates</b></p> <p><b>a. Village Hall</b> – Nothing to report.</p> <p><b>b. Queen’s Jubilee</b> –Agreed date of Saturday 4<sup>th</sup> June for village event. Cllr Hayes-Newington to speak with parishioners. Suggested event to be held at the Village Hall, late afternoon/evening. Music, food, tug of war over the river, tree planting. Dist. Cllr Rowles looking into a tree from WBC.</p> <p>Cllr Kidling has offered to arrange a Hog Roast or BBQ</p> <p><b>c. Matters for Consideration and Future Discussions</b> – To pay for the bus to transport children from stockcross to Boxford Church for Easter service, £150 agreed.</p>	<p>MHN/PK CR PK Clerk</p>
<p><b>10. Date of the next meeting:</b></p> <p>Monday 16<sup>th</sup> May 2022 at 7.00pm in St Andrews Church, Boxford.</p>	
<p>There being no further business the meeting closed at 20.25pm.</p>	

