## **BOXFORD PARISH COUNCIL**

## Boxford Parish Council Meeting Held on Monday 16<sup>th</sup> May 2022 in St Andrew's Church

## Present:

Cllr. M. Hayes-Newington (Vice Chair) Cllr. J. Minchin Cllr. P. Kilding Cllr. J. Wilcox Cllr. P. Harris Cllr. C. Rowles (Hungerford & Kintbury Ward) Cllr P. Thompson (Chair) 5 parishioners In attendance: minutes taken by Cllr P.Thompson

## Apologies

Ms N Pierce (Clerk) Cllr. D. Bennyworth (Hungerford & Kintbury Ward) Cllr. J. Cole (Hungerford & Kintbury Ward)

ANNUAL MEETING	Action
1. Election of Chairman: Cllr P Thompson was nominated, seconded, and agreed to	
stand as Chairman. Declaration of Acceptance of Office signed	
2. Election of Vice Chair: Cllr M Hayes-Newington was nominated, seconded, and	
agreed to stand as Vice Chair. Declaration of Acceptance of Office was signed.	
<b>3. Standing Orders:</b> Review and acceptance of Standing Orders. Approved.	
4. Financial Regulations: Review and acceptance of Financial Regulations. Approved.	
ORDINARY MEETING	
1.Declarations of Interest: Cllr Hayes Newington declared an interest in planning	
application 22/00838/Ful, agenda item 7b.	
2. Minutes: The March 2022 meeting minutes were agreed and signed.	
Open Session	
Two parishioners raised questions around the November minutes Bell Meadow, and	
the settlement boundary. It was agreed that one of the Ward Councillors would	
provide an overview of the settlement boundary process as it relates to Bell	
Meadow, specifically the steps taken by WBC to date and the requirements upon	
Boxford Parish Council.	
One parishioner raised the Jubilee and specifically the planting on trees in memorial.	
It was agreed that a tree would be planted in September as this was a better time for	
planting. Type of tree to be determined; WBC has a number to cherry trees, but a	
preference was expressed for an oak tree. Potential planting location on the	CR
recreation ground to provide shade.	
3. WBC Report and update from Ward Councillors – A report was provided. Cllr	
Rowles highlighted the availability of members bid funding and it was agreed that	CR
she would review whether this could be used to supplement the funding for the	
defibrillator.	
4. Review and update of Policies and Procedures and 22-23 Risk Management:	
Review and acceptance of policies, procedures and 22-23 risk management.	
Approved.	
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5.Footpath Issues – feedback on new dog bin	JM		
Cllr Minchin outlined proposal circulated to PC for a dog bin located in Westbrook.			
Payment approved for this to proceed with installation, and incorporation within the			
new emptying contract in January 2023.			
6. Projects			
6a. Holders Meadow – Mike Webb and Cllr Hayes-Newington provided an update on	MW/MHN		
the status of this project. It is currently for sale for £420k, but there has been little			
interest at that price and MW/MHN will be contacting Savills as they do not believe			
that the current particulars are a fair representation of what is available and that the			
land is very over-priced. Contact is ongoing with several organisations for a way to			
make the land available to the local community. Cllr Minchin mentioned the email			
we had all received regarding the District Parish Conference & wondered whether a			
question could be raised regarding BBOWT relating to Holders Meadow. MHN agreed			
& would take this forward.			
6b. Greenway – Dist. Cllr Rowles mentioned that CIL funding may be available to			
support the development of the Greenway.	CR/PT		
6c. Parish Plan – The Questionnaire is finalised, and it was agreed that quotes should	NP		
be obtained for printing, with distribution during the summer. Cllr P Thompson			
urged parishioners to respond to gain the broadest understanding of the			
community's wishes.			
7. Activities			
7a. Information Board – This will be erected shortly. Still awaiting final delivery of			
the content to be displayed on the board.	MHN		
7b. Boxford Internet Domain/ Email – In progress.	РТ		
7d. Second Public Access Defibrillator – Agreed that Clerk should order defibrillator			
for the village hall and pads for the church defibrillator, subject to the feedback on	CR/NP		
members bid funding from Cllr Rowles.			
7. <u>Planning</u>			
a. Planning Applications to consider:			
None.			
b.To state for the record:			
22/00838/FUL, Land at Boxford Water Meadows, bounded by Westbrook and Brook			
Cottage, Boxford, Newbury. Relocation of gated site access to Boxford Water			
Meadows SSSI. No objection. c.Decision notices:			
21/02825/FUL <b>The Bell at Boxford</b> , Road Known as Roodhill, Boxford, Newbury West			
Berkshire RG20 8DD. Partial redevelopment of the former Bell Inn with associated			
landscape and highway works. <b>WBC refusal.</b>			
Dist. Cllr Rowles shared a response that she had received from WBC with respect to			
the areas of refusal. The Parish Council agreed the response was both factually			
incorrect in some areas, that planning policy was not being correctly interpreted, and			
there was little balance between community needs and development.			
To supply in writing the discussion at the meeting to enable Cllr Rowles to assist.	MHN		
22/00503/HOUSE, 176 Ownham, Newbury. RG20 8PL. Erection of single storey,			
timber-framed, larch-clad summer house. Rear veranda with 2 windows and patio			
doors. Window on east side and single door on west side. 2 Velux roof lights. WBC			
approved.			
Planning Appeal in relation to 21/02348/FULD at Mudhall Cottage Winterbourne			
Road Boxford Newbury West Berkshire RG20 8AY			

9. Financial Matters				
Balance of accounts, expenditure & income since Ma	arch monting			
· · ·	-	2 067 21 Unity		
a.Account Balances as of the 26 <sup>th</sup> April 2022 HSBC Current Account: £12,967.31. Unity Current Account: £4,496.72.				
This includes the following transactions:				
This includes the following transactions.				
Payments for consideration to 15 <sup>th</sup> May 2022				
Cost of administration (April 2022)	Salary	£ 238.85		
Peter Thompson reimbursement for cheque deposit/	•	£1,000.00		
BALC annual subscription	onity Account	£ 116.29		
Autela Payroll Services, Jan-March 2022		£ 50.40		
C Reeves, Bus shelter window cleaning		£ 23.00		
WBC, Annual recharge	<b>T</b> -+-1	<u>£ 34.46</u>		
	Total	£ 1,463.00		
Direct Debits/Standing Orders previously approved:				
9.8 Monthly mowing payment AD Clark 28 <sup>th</sup> March		£ 533.75		
Direct debit/S	Ordor total	£ 533.75 £ 533.75		
	Order total	L 335.75		
Receipts for consideration April 2022				
$28^{\text{th}}$ April – $1^{\text{st}}$ Precept payment	£4,455.00			
	1,135.00			
All payments were approved, and cheques were signed	ed.			
h UCDC halance has not been transformed to Up it.				
b. HSBC balance has not been transferred to Unity.				
This continues to be the case and is having a negative impact on the Parish Council's				
day to day operations. Cllr Hayes-Newington will follow up with HSBC regarding the				
outstanding transfer of funds and Cllr Thompson	will follow up w	ith Unity Bank	РТ	
regarding a paying in book.				
10. Additional Reports and Updates				
a. Village Hall – Nothing to report.	6			
<b>b. Queen's Jubilee</b> – Agreed date of Saturday 4 <sup>th</sup> June	-	-		
on the recreation ground. Planning is underway with				
involved. Cllr Minchin asked if we had secured the village hall as well as recreation				
ground for Saturday 4/6 event. PT had requested & would double check booked.				
c. Matters for Consideration and Future Discussions	– None.			
10. Date of the next meeting:				
Monday 4 <sup>th</sup> July 2022 at 7.00pm in Heritage Centre, B	oxford.			
There being no further business the meeting closed a	t 20.40pm.			

Boxford Parish Council Clerk Email: <u>parishcouncil@boxford.org.uk</u>

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