

BOXFORD PARISH COUNCIL

Boxford Parish Council Meeting Held on Monday 17th January 2022 in St Andrew's Church

Present:

Cllr. P. Thompson (Chair)
Cllr. M. Hayes-Newington (Vice Chair)
Cllr. J. Minchin
Cllr. P. Kilding
Cllr. J. Wilcox

Apologies

Cllr. P. Harris
Cllr. C. Rowles (Hungerford & Kintbury Ward)
Cllr. J. Cole (Hungerford & Kintbury Ward)
Cllr. D. Bennyworth (Hungerford & Kintbury Ward)

6 parishioners

In attendance Ms N Pierce (Parish Clerk)

	Action
Declarations of Interest: None declared.	
Minutes: The November 2021 meeting minutes were agreed, following some minor amendments, to be signed.	MHN
Open Session 3 parishioners raised questions around the Parish Plan, and some outstanding projects. Cllr Hayes Newington will be updating the new Parish Plan questionnaire.	MHN
d. Other Planning Matters – (agenda item brought forward) Bell Meadow planning concerns raised by residents. Settlement Boundary/Call for Sites – Cllr Hayes Newington provided an update on Bells Meadow regarding the general process of a call for sites/settlement boundaries. Attendees were strongly against the development of Bell Meadow.	
WBC Report – Next report available end of January 2022.	
3. Parish Clerk – Nicky Pierce was appointed parish clerk and RFO on 1 st December 2021	
4. Footpath Issues – feedback on new dog bin Discussion over introducing a new dog waste bin a south end of Westbrook where Lambourn Valley Way leaves the village. Quotes for supply and install £375 install only £196 and £220pa to service. There was concern over cost or installation and management and some debate over position. JM to liaise with Cllr Rowles about potential for inclusion in WBC taking on servicing and to analyse positioning. Footpath number 1 obstructed by tied gate at end opposite Rowbury farm refer to WBC. Cllr J Minchin requested sight of resident communications to the parish council	Clerk Clerk Clerk
5. Projects 5a. Holders Meadow – Plan to take view on whether they are prepared to take ownership of the site, nature reserve sites and ensure work done in coordinated fisheries. 5b. Greenway – Cllr Claire Rowles agreed to raise the issues with the WBC internally to test appetite. Respond received from Cllr. Ardagh-Walter that no budget available	PT/MHN

<p>from WBC currently with focus on current projects in WB plan. Cllr P Thompson and Cllr M Hayes Newington to contact landowner.</p> <p>5c. Parish Plan – The initial questionnaire had been completed but with Clerk leaving distribution to parish councillors had been missed. MHN would circulate after the meeting for comment and amendments.</p>	PT/MHN
<p>6. Activities</p> <p>6a. Information Board – To obtain quotation</p> <p>6b. Boxford Internet Domain/ Email - PT would complete the work before the new year, to work with clerk on Boxford.Org.</p> <p>6c. Conservation Area Consultation – No further update as Susan Ellis at WBC contacted by JM but no response, Martin Bennett also volunteered to get involved in the consultation. Cllr J Minchin is arranging training for 9th February. Put forward to next meeting.</p> <p>6d. Second Public Access Defibrillator – Need to transfer funds from the village hall and to book training, training suggested in the spring.</p>	<p>Clerk PT</p> <p>JM</p> <p>PT/Clerk</p>
<p>7. Meeting dates for 2022-23: approved. 07 March, 03 May – Annual Parish and Annual General Meeting, 04 July, 12 September, 07 November. To place on website.</p>	Clerk
<p>8. Planning</p> <p>a. Planning Applications to consider:</p> <p>21/02825/FUL, The Bell at Boxford, Road known as Rood Hill, Boxford, Newbury RG20 8DD. Partial redevelopment of the form Bull Inn with associated landscape and highway works. No objection.</p> <p>21/03261/HOUSE, River Mead, Unnamed Road from Southfields to Winterbourne Road, Boxford RG20 8DH. Enlarged flat roof dormer to replace existing. Smaller pitched roof dormer first floor rear infill extension and associated alterations. No objection.</p> <p>21/03273/HOUSE, 135 Wickham Heath, Newbury RG20 8PE. Construction of detached timber-framed garage and widening of existing driveway and entrance. No objection.</p> <p>b. To state for the record:</p> <p>21/03088/FULD. The Firs, Wickham Heath, Newbury RG20 8PE. Proposed replacement two storey dwelling at The Firs. PC responded with No Objection. WBC decision pending.</p> <p>21/03020/HOUSE. 136 Wickham Heath, Newbury RG20 8PE. Proposed single storey extension to side of dwelling. PC responded with No Objection. WBC decision pending.</p> <p>c. Decision notices:</p> <p>21/02380/LBC2. Westbrook House, Westbrook Boxford RG20 8DJ. Replacement windows to east elevation. WBC approved.</p> <p>21/02871/CERTP. River Mead, Unnamed Road from Southfields to Winterbourne Road Boxford, Newbury. Enlarged flat roof dormer to replace existing smaller pitched roof dormer window with matching painted render cheeks, white upvc window and dark grey single ply membrane roof. First floor rear infill extension. WBC have stated development unlawful and planning permission required.</p> <p>21/02348/FULD. Mudhall Cottage, Winterbourne Road, Boxford. RG20 8AY. Conversion of part of existing detached garage to create annexed accommodation. WBC refused.</p>	
	-

<p>9. Financial Matters</p> <p>a. Report on the balance of accounts, expenditure & income since November meeting: Balance of Accounts as of the 30 December 2022 to be prepared for next meeting. To access bank account statements.</p> <p>b. Progress report on the change of Banking arrangements: Some difficulties accessing the bank account. To liaise with Unity Bank.</p> <p>c. Budget 2022-23: approved.</p> <p>d. Precept 2022-23. 3% increase approved.</p> <p>e. Insurance 2022-23 – Renewal agreed 16 December 2021, premium £320.48 approved.</p> <p>Transactions made since the November meeting:-</p> <ul style="list-style-type: none"> - 28/11 - SO Monthly mowing payment AD Clark £533.75 - 28/12 - SO Monthly mowing payment AD Clark £533.75 - 17/01 - CHQ30002 Autela October to December Payroll Admin £50.40 (inc £8.40 VAT) - 17/01 - CHQ30003 C Reeves Bus Shelter cleaning November and January £46.00 - 17/01 - CHQ 30004 Cost of administration from 01 December 2021 to 31 January 2022 £382.30 - 17/01 - CHQ30005 Zurich Insurance premium 2022-23 	
<p>10. Additional Reports and Updates</p> <p>a. Village Hall – Cllr P T confirmed no specific update, bookings are healthy, currently unaware of the longer-term impact of the Teddy Bears pre-school departure.</p> <p>b. Queen’s Jubilee – noted that for the Queen’s platinum jubilee there were suggestions for tree planting and event at the Village Hall. Previous clerk wrote out for volunteers, nothing came back. Agreed date of Saturday 4th June for village event. Clerk to email the parish seeking volunteers.</p> <p>c. Litter Pick – Litter Pick Sunday 6th February, 10am at the old bus shelter. To email all. Litter along the B4000 to contact WBC to request removal.</p> <p>d. 21/02529/COMIND – Ownham Racing Stables – New plans reviewed, changes to the gateway were noted. No objection</p>	<p>Clerk</p> <p>Clerk</p>
<p>11. Date of the next meeting:</p> <p>Monday 7th March 2022 at 7.00pm in St Andrews Church, Boxford.</p>	
<p>There being no further business the meeting closed at 20.47pm.</p>	