

# BOXFORD PARISH COUNCIL

Boxford Parish Council Meeting will take place on  
**Monday 7<sup>th</sup> September 2020 at 7.00 pm**  
**In St Andrew's Church, Boxford**

**(Please see attached guidance before attending** - In line with Covid-19 Guidance numbers will be limited, if you are interested in attending please contact the Clerk first to confirm space).

## **Agenda**

1. Apologies for Absence & Declaration of Interest
2. Approval of July Meeting Minutes

## Matters Arising / Outstanding

3. Councillor Vacancy – Applicants and Co-option
4. WBC Update from Ward Councillors
5. Parish Plan Update – review of the 2020 questionnaire
6. Review Design for Village Information Board
7. Footpaths – issues to report / repair of steps off Westbrook
8. Mowing Contract – Clerk to inform Councillors of issues raised & actions taken
9. Highways Update – High Street surface & drainage issues
10. Flood warden report / update on weed / ditch clearance

## 11. Planning:

- To state for the record – 20/01745/HOUSE Fayrecross, Leckhampstead – Erection of 4 bay oak framed garage, complete with electric charging facilities for homeowner and family. PC responded with No Objections
- To state for the record – 20/01813/CERTE Knapps Farmhouse – Certificate of lawfulness in relation to the 5<sup>th</sup> dwelling
- Update - 20/01844 The Bell – latest update on planning application and Community Asset application

## 12. Financial Matters

- Clerk to report on the balance of accounts, review budget and expenditure & income since July meeting
- Donations to the West Berkshire Libraries & North Wessex Downs Trust
- Cheques to be signed – CIL donation for playground upgrade to the Village Hall Committee

## Addition Reports

13. Update from Sub-Committee - Cycle Route to Newbury
14. Village Hall Committee - update (PT)

15. Matters for Consideration and Future Discussions

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## Please Note:

To maintain social distancing seats will be 2 metres apart, numbers will be limited to 12, pews may be used to help maintain distance.

Hand sanitiser to be used on arrival.

Face coverings to be used in line with government guidance for use of community spaces.

Councillors and attendees are asked to bring a copy of the agenda / or notes as they require with them to avoid the passing around of paperwork.

Paperwork needing to be signed and returned to the clerk will be box filed and stored for 3 days.

If you or anyone in your household is experiencing Covid-19 symptoms, or is self-isolating, you must not attend, please give your apologies to the clerk and pass on any points you would like to raise in advance on email.