

BOXFORD PARISH COUNCIL

Boxford Parish Council Meeting

Held on Monday 2nd September 2019 at 7.00pm in The Heritage Centre

Present:

Cllr. P. Thompson (Chair)

S Youldon (Clerk)

Cllr. P. Kidling

2 Parishioners

Cllr. P. Harris

Apologies:

Cllr. V. Sandars

Cllr. J. Wilcox

Cllr. M. Hayes-Newington

Cllr. C. Rowles (Hungerford & Kintbury Ward)

Cllr. J. Cole (Hungerford & Kintbury Ward)

	Action
<ul style="list-style-type: none"> ▪ Declarations of Interest: There were no declarations of interest. ▪ Minutes: The meetings from the July & August meetings were agreed and signed as accurate records. 	Resolved
Matters Arising	
<p>Footpaths – Update on Maintenance: Replacement of the bannister on the steps from Westbrook on to footpath 6 has now been completed. Cllr Rowles is stilling trying to get WBC to upgrade the second set of steps on this route. Acknowledged that the hedge needs cutting back on this stretch – Clerk to speak to landowners. Clerk reported that the brambles should now have been cut back on the tarmac path alongside the road leading to the Village Hall. It was noted that some work had been carried out on footpath 5 from Hangman’s Stone Lane to Westbrook, but more cutting back required. Clerk advised to speak to the Centre of Ecology and Hydrology as they are responsible for this area. It was also noted that footpath 12 opposite The Mill was very overgrown in the fenced section. Cllr. Hayes Newington to be asked to speak to landowner. Steps from Southfields to Woodmansfield have been reported as overgrown and in poor condition. Clerk & Cllr. Thompson to look and agree required work.</p>	SY MH-N PT
<p>Highways – Road Names: Councillors agreed on Church Road as the most suitable name for the road from Southfields to the start of Hangman’s Stone Lane. WBC advised that the PC will need to write to all affected residents with the proposed name and receive back written agreement from at least 75%. Councillors agreed this was worth pursuing as it is an ongoing problem with deliveries. Clerk to draft letter and make a list of affected properties. Councillors agreed to assist with hand delivery of letters. Confirmed that WBC are also considering additional signage where required for the other roads in the village.</p>	SY
<p>Highways – Drainage: Clerk reported on the positive site meeting held with the Senior Highways officer; visual inspection showed that the road drains at the end of the High Street opposite the Bell were completely blocked and overgrown. The road drains at the other end of the village near the Thames Water works and those on the corner opposite The Mill were also blocked. WBC have confirmed that cleansing will take place over the next couple of weeks. Agreed that PC will need to monitor these locations and keep WBC informed, as more frequent cleansing appears to be necessary. Cllr. Harris reported an additional drainage problem on Westbrook - WBC had investigated this issue 3 years ago and confirmed that the drain pipework was blocked but despite chasing have not yet fixed the issue. Clerk to follow up with Highways contact.</p>	SY
<p>Coronation Bench on the Corner by Westbrook: Quote obtained to shotblast, prime and repaint the bench for £400 plus VAT, including collection and delivery. Councillors authorised work and agreed the bench should be repainted in dark green. Funds to come from CIL monies. Clerk to organise. It was noted that this area was now looking much tidier thanks to the neighbouring landowner.</p>	Resolved
<p>Investigating a Cycle Route to Newbury: A sub-committee of Cllr. Thompson, Cllr. Harris and Cllr. Rowles agreed to look in the possibility of creating a new cycle route to Newbury.</p>	PT, CR & PH
<p>Future of The Bell: Cllr. Thompson will speak with the Owners over the next couple of weeks to understand their position. Following the planning decision, the PC will then look to hold an open Parish</p>	PT

Boxford Parish Council Clerk – Sarah Youldon

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<p>Meeting to hear ideas / views from the Parish. PC were keen on positive engagement from the village.</p> <p>SEB Powerlines: J Appleton reported that in 2008 Boxford, with the support of the North Wessex Downs Boxford had submitted an application with SEB for the high voltage powerlines to be moved underground. It appears that SEB are currently in the process of undergrounding the lines through Winterbourne. Councillors agreed that as the high voltage lines cut right through the village and across the SSSI Water Meadows, Boxford should be prioritised again. Clerk to pursue with SEB and liaise with the North Wessex Downs.</p> <p>Remembrance Sunday: Councillors agreed £50.00 donation to The Royal British Legion for this year's Poppy Wreath. Suggested that an ex-service person should be asked to lay the wreath on behalf of the Parish. Councillors to ask around. Remembrance service takes place on the on 10th November.</p> <p>Boxford Dig: The Parish Council thanked the Boxford History Project and all the volunteers and wanted to recognise the great work that everyone involved has done over the past years and weeks in finding and making available to the village and the wider public such a fantastic and unique find. J Appleton reported on a very successful Open Day held on the 31st August, with over 3,000 cars going through the gate and £4,500 raised. Monies raised will go towards the preservation of the finds. Full details of the dig with lots of photos are on the Boxford website: http://boxford.org.uk/category/mosaic/. Big thank you from the Boxford History Project to all the volunteers and to Anthony Beeson who spent the day sharing the interpretation of the Mosaic with all the visitors.</p>	<p>SY</p> <p>All</p>
<p>Planning Applications</p>	
<p>The following applications had been determined since the last PC meeting, the letter for which had been emailed to the Councillors:</p> <ul style="list-style-type: none"> ▪ 19/00900/LBC2 & 19/00899/HOUSE 3 Woodmansfield, Lambourn Road – amendment to previous application, installation of brushed aluminium bi-fold doors instead of oak. WBC granted this application. ▪ 19/01520/HOUSE Rosebank, Boxford – Proposed loft conversion. WBC granted this application. ▪ Status Update: 19/01844/FUL The Bell at Boxford – Partial residential redevelopment by demolition of outbuildings; erection of two-storey rear extension; provision of 6 flats (four with one bedroom and two with two bedrooms) and a staff flat (one bedroom); and renovation of existing public house area. 20 letters of objection have now been sent to the planning officer, meaning that the application would automatically go to Committee for decision should the Planning Officer feel the application should be granted. Determination date is currently set as the 18th September; Clerk to keep Councillors informed. ▪ Application for comment: 19/02170/CERTE Westbrook House, Westbrook – Parish Council had been asked to comment on the lawfulness of the private swimming pool serving the existing dwelling. PC responded that it considers the pool to be lawful. 	<p>Resolved</p> <p>Resolved</p> <p>SY</p> <p>Resolved</p>
<p>Finance</p>	
<p>Account Balance: The current account balance as of the 02/09 is £3,636.55; the deposit account balance is £11,652.44. This includes the following transactions:</p> <p>Correction the DD 20/06 ICO Data Protection Annual Registration was discounted to £35 rather than £40.</p> <p>TRF 01/07 Bus Shelter Cleaning £23.00</p> <p>Chq 100379 28/07 S Youldon Clerk July Wages £147.60</p> <p>SO 28/08 S Youldon Clerk August Wages £147.60</p> <p>Received 11/07: PCC contribution to mowing £719.82</p> <p>Received 18/07: VHC contribution to mowing £1,220.55</p> <p>The following cheque was signed at the meeting:</p> <p>Chq 100380 02/09 Lansdown Fencing £114.00 (inc. £19 VAT)</p> <p>Community Infrastructure Levy Funds (CIL): £95 used for the replacement of the handrail on the footpath from Westbrook. £3,411 now held. £400 allocated for refurbishment of the Coronation bench.</p> <p>Bank Mandate: HSBC had provided new mandate forms for adding signatories to the bank account. Cllr. Thompson added to mandate, form completed in line with the PC Financial Regulations.</p>	<p>Resolved</p>

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Village Hall Committee Report – Cllr. Thompson	
No VHC meetings have taken place since the last update. Preparations are underway for the Party in the Park on the 7 th September. Money raised will be split between the Boxford Masques and the Village Hall playground improvements.	
Any Other Business	
Noticeboard: Clerk was asked to use only the two PC notice boards – opposite The Mill and at Wickham Heath - for Parish Council notices. Local craftsman still keen to make the new noticeboard, Clerk hopes to have drawings on the proposal for the November meeting. Railway Shelter: Clerk reported that the Tewkesbury Railway Society were apologetic for the delay with the collection of the Railway Shelter, they are in the process of obtaining planning for the proposed permanent site.	SY

Meeting Closed at 8.20pm
The remaining 2019 meeting will be held: 4th November