

BOXFORD PARISH COUNCIL

Minutes of the Boxford Parish Council Meeting held on Monday 14th May 2018 at St. Andrew's Church at 7pm.

Present: Cllr. A. Britton (Chairman)
Cllr. M. Hayes-Newington (Vice-Chairman)
Cllr. V. Sandars
Cllr. C. Oliver-Bellasis
Cllr. P. Kilding
Cllr P. Thompson
Mrs K. Clinton (Clerk)

District Cllr. P Bryant

Start Time: 7:00pm
Finish Time: 7:50pm

1. All councillors present
2. Declarations of Interest – None
3. Minutes of the last meeting 5th March 2018 - Approved.
4. Planning Application – None
5. GDPR Update. The new GDPR comes into action from the 25th May 2018. A notice was put on the parish notice board and an email was sent out to all the current residents who were on the parish circulation list asking them to opt-in so further communications can be emailed to them. Follow up emails were sent. After the 25th May 2018 only, the people who have opted in will receive emails on parish news and related information. After the 25th, the residents are free to opt in or opt out.
6. Financial Matters
 - Expenses Approved: 1) Mr. C Reeves (clean windows) £23.00, 2) CCB £30.00 3) BALC £136.65
 - The clerk will email AD Clark regarding the new year payments **KC**
 - The Status of the Accounts were reviewed. ACTION: The Accounts to be forwarded for review to Cllr. M. Hayes-Newington. **KC**
 - The clerk to check all pension and tax payments are up to date. **KC**
7. Matters for consideration
 - SUB committees will be created in the next meeting. The committees will include Finance, Parish Clerk and Infrastructure.
 - Cllr. C. Oliver-Bellasis will draft a short email. The clerk will add addition information before this is emailed to Streetcare and cc Cllr. A. Britton and Cllr. M. Hayes-Newington **COB / KC**
 - Write and email to Streetcare about all the pot holes and how the yellow paint was added by the cyclists. **MHN**

- Cllr. M. Hayes-Newington to write a draft letter about sorting out the bus shelter. NB. The roof is good condition and can be reused. **MHN**

The next Parish Council meeting will be held at the Heritage Centre, Boxford 7pm.