

BOXFORD PARISH COUNCIL

Minutes of the Boxford Parish Council Meeting held on Monday 3rd July 2017 at the Heritage Centre.

Present: Cllr. V. Sandars (Chairman)
Cllr. M. Hayes-Newington
Cllr. P. Thompson
Cllr. P. Bryant (West Berkshire Council)
Mrs K Clinton (Clerk)

1 member of the public

Meeting Start: 7.08pm

Action

1. Apologies for absence have been received from Cllr. A. Britton, Cllr C. Oliver-Bellasis, Cllr P Kilding

The chairman approved a change in the order of the agenda.

4a. School Lane Parking Issue

An issue with School Lane parking raised to Parish Council. No issue could be found. The Parish Council will formally respond to the letter. **KC**

8) Roman Cleaver – grant to be discussed from Parish Council funds.

The Roman Cleaver was shown at meeting. The cleaver was found during the Wyfield archaeological dig that took place in Boxford in 2016. The cleaver is made of iron and is approximately 2000+ years old and has been conserved/preserved. Boxford Parish Council was asked by the BHP if they could offer a grant towards this. The quote received for the conservation/preservation was £500 plus VAT. The Parish Council will look at its budget and financial commitments for 2017/2018. Clerk to prepare prognosis and full accounts to be reviewed next meeting. **KC**

2. Declarations of Interest

None

3. To Approve the minutes for the PC Meetings – the following amendments will be made by the Clerk

- a. PC_Minutes_15May2017, Agenda Item 2
The Declarations of Interest – None **KC**

- b. PC_AGM_2017, Agenda Item 2d
Casual Vacancy CO-OPTION not co-operation **KC**

- c. Boxford Endowed Charities Representatives - councillors were being asked to formally adopt Mrs Lyle following the resignation of Mrs Appleton and re-appoint Mrs Marion Knape. Approved unanimously. (prop. MHN; sec. VS)

d. Annual_PC_May2017

These minutes have not been issued and the outgoing chairman has not completed/edited the Chairman's statement.

MHN to update/check statement. KC to complete minutes.

MHN, KC

4b. Table Tennis

A Table Tennis Table set complete with bats and balls has been offered to the Parish. It is the parishioners hope that the table tennis set could be held at the village hall and a small weekly club is set up. This email letter will be passed on to the village hall committee. The Village Hall Committee will get back to the parishioner. PT to advise the Village Hall Committee of this offer. **PT**

5. Planning Application

17/01352/LBC2 Hunts Green Farm – No Objections

6. Financial Matters

An issue has arisen with the initial payment to AD Clark. This issue is because the bank was not confident with the signatures it had on file. This has been resolved, however the next payment set up is scheduled for end of July 2017. This means May has been missed. KC to contact AD Clark to ask whether the May payment could be added to the end of the payment sequence or if cheque payment is required. **KC**

7. Boxford Litter Pick

A twice-yearly litter picking session is being proposed. To get more residents involved, the litter picking requires more notice and the routes of the litter picking made safer. This will either require a road to be closed or the use of a rolling road block. It is also suggested that a spring day is used for the next litter picking event. Additionally, this could be combined with a neighbouring village. PB to find out whether we can close roads. MHN to put a proposal together. **PB, MHN**

9. Bus Shelter

MHN to speak to Paul to get the Bus Shelter completed. **MHN**

10. Public Bridleway

Many walk ways/ footpaths are over grown/nettles including Bridleways no.3 and 5.

- Nettles are the responsibility of the council.
- Over grown crops/trees are the Land Owners responsibility.

KC to contact Welford Park and WBC to get the overgrown footpaths cut. **KC**

11. Matters for consideration and for future discussion from open forum councillor questions and reports.

Boxford would benefit from a community event, something to get the existing and new residents interacting. VS is discussing this with Chair of PCC and Chair of Tennis Club. An update/progress will be fed back at the next meeting. **VS**

12. River Weed.

A resident has raised concern over the weed cutting. The river weed does not come into the Parish Council remit. VS to draft letter and MHN to review. **VS, MHN**

Meeting closed at 8.15pm.

Date for the next meeting is Monday 4th September 2017 at the Parish Room / Heritage Centre at 7pm.