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**BOXFORD PARISH COUNCIL  
GOVERNANCE STATEMENT  
FINANCIAL YEAR 2017/18**

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<b>Item</b>	<b>Narrative</b>
1	<p>The Parish Council have had in place effective measures for controlling finances for many years. However, the Council has been very unhappy with the Clerks failure to continue to operate these polices with significant detriment to the maintenance and presentation of financial reports,.</p> <p>Most particularly this has resulted in the failure to submit proper returns for the Annual Audit Return</p>
2	<p>The controls we had were not properly maintained and we have had to do manual checks and repeat requests for information from the Clerk. We are confident that we have not overpaid any suppliers or the clerk, but believe we may have underpaid the clerk a matter we are investigating</p>
3	<p>The Council has struggled to get the Clerk to produce organised papers for the annual audit and to this end we have not met our statutory obligations with regard to scheduled production of figures.</p>
4	<p>We have always been transparent about financial data but due to problems with the paperwork for the annual audit we have not been able to publish the audit statements in accordance with the statutory time schedules</p>
6	<p>We are aware that the figures have not been reconciled as frequently and accurately as they should be</p>

 10/09/18

Chairman