

RD PARISH COUNCIL
 ENT ACCOUNT RECONCILIATION - A/C No: 11539307
 ID 2017/18

DATE	TRANS DATE	CHEQUE	VOUCHER	DESCRIPTION	Gross Value	VAT Element	Clerks salary & other expenses	Training	Admin	Maintenance & cleaning	Finance Insurance & Perfectionist	Other Costs	Donations Given	Loan Interest Paid	Receipts/Levies and CIL	Maintenance Recharge Receipts	Rent Receipts	Interest Receipts	Grant Receipts	Gifts donations received	Inter Account Transfers	Balance																				
Balance at 31 March 2017																																										67.42
05/04/2017		TFR IN		Transfer from Deposit Account	750.00	-															750.00	817.42																				
05/04/2017		BP	5	Autela Group Limited	(30.00)	5.00			-30.00													787.42																				
12/04/2017		100306	19	Village Hall Rental	(27.50)	-			-27.50													759.92																				
02/05/2017		RECEIPT	na	Boxford Village Hall Grounds recharge 2017	1,150.50	-										1,150.50						1,910.42																				
15/05/2017		BP	2	Cleaning Bus Shelter	(22.00)	-				-22.00												1,888.42																				
25/05/2017		100310	1	Newbury Weekly News Advert	(36.79)	6.23			-36.79													1,851.63																				
01/06/2017		100312	14	K Clinton Wages (May 2017)	(176.00)	-	-176.00															1,675.63																				
06/06/2017		100311	na	AON UK	(266.95)	-			-266.95													1,408.68																				
19/06/2017		BP	5	Autela Payroll Services	(36.00)	6.00			-36.00													1,372.68																				
22/06/2017		DD	15	ICO DD	(35.00)	-			-35.00													1,337.68																				
22/06/2017		RECEIPT	na	Boxford PCC - Ground Maint rebate 2017	678.50	-										678.50						2,016.18																				
12/07/2017		100314	17	K Clinton (?????)	(176.20)	-	-176.20															1,839.98																				
25/07/2017		TFR IN		Transfer from Deposit Account	2,000.00	-															2,000.00	3,839.98																				
26/07/2017		BP	4	C Reeves Cleaning Bus Shelter	(22.00)	-				-22.00												3,817.98																				
28/07/2017		100315	3	AD Clark Grounds Maintenance	(934.17)	-				-934.17												2,883.81																				
31/07/2017		SO	3	AD Clark Grounds Maintenance	(1,121.00)	-				-1,121.00												1,762.81																				
11/09/2017		100319	9	K Clinton (Misc Stationary)	(37.78)	-			-37.78													1,725.03																				
11/09/2017		100320	10	K Clinton Wages (August 2017)	(176.00)	-	-176.00															1,549.03																				
13/09/2017		100317	B & 7	BALC Councilor & chair Training Courses	(96.00)	8.00		-96.00														1,453.03																				
15/09/2017		100318	6	BALC Subscription	(133.00)	22.17			-133.00													1,320.03																				
28/09/2017		100322	18	K Clinton Wages (Sept 2017)	(176.00)	-	-176.00															1,144.03																				
28/09/2017		SO	3	AD Clark - Ground Maint Fee	(934.17)	-				-934.17												209.86																				
08/10/2017		100321	11	Mazars LLP	(150.00)	25.00					-150.00											59.86																				
28/10/2017		TFR IN		Transfer from Deposit Account	500.00	-															500.00	559.86																				
03/11/2017		BP	12	C Reeve Cleaning Bus Shelter	(22.00)	-				-22.00												537.86																				
03/11/2017		BP	13	C Reeve Cleaning Bus Shelter	(22.00)	-				-22.00												515.86																				
22/11/2017		100325	15	K Clinton Wages (October 2017)	(176.00)	-	-176.00															339.86																				
28/11/2017		100323	na	Poppy Appeal	(30.00)	-								-30.00								309.86																				
29/11/2017		SO	3	AD Clerk Ground Maint	(934.17)	-				-934.17												(624.31)																				
30/11/2017		RECALL	3	Reversal of AD Clerk SO of same date	934.17	-				934.17												309.86																				
30/11/2017		CHARGE		Bank Charge for AD Clerk SO reversal	(15.00)	-					-15.00											294.86																				
21/12/2017		100324	19	Autela Group Limited	(66.00)	11.00			-66.00													(690.31)																				
05/01/2018		100326	20	K Clinton Wages (November 2017)	(176.00)	-	-176.00															(866.31)																				
05/01/2018		100327	21	K Clinton Wages (December 2017)	(176.00)	-	-176.00															(1,042.31)																				
18/01/2018		100331	3	AD Clark Grounds Maintenance	(747.34)	-				-747.34												(1,789.65)																				
23/01/2018		TFR IN		Transfer from Deposit Account	1,000.00	-															1,000.00	(789.65)																				
30/01/2018		SO	3	AD Clark Grounds Maintenance	(934.17)	-				-934.17												(1,723.82)																				
31/01/2018		100329	22	K Clinton Wages (January 2018)	(176.00)	-	-176.00															(1,899.82)																				
31/01/2018		100330	25	K Clinton (Misc Stationary)	(33.99)	-			-33.99													(1,933.81)																				
08/03/2018		TFR IN		Transfer from Deposit Account	2,000.00	-															2,000.00	66.19																				
12/03/2018		100333	na	Boxford History Project	(250.00)	-																(183.81)																				
12/03/2018		100334	23	HMRC PAYE/NIC	(217.00)	-	-217.00															(400.81)																				
19/03/2018		100332	24	Essential GDPR Training	(35.00)	5.83		-35.00														(435.81)																				
10/12/2018		TFR IN		Transfer from Deposit Account	500.00	-															500.00	64.19																				
11/12/2018		TFR IN		Transfer from Deposit Account	1,000.00	-															1,000.00	1,064.19																				
TOTAL					1,915.94	89.23	(1,625.20)	(134.00)	(703.01)	(4,758.85)	(165.00)	-	(280.00)	-	-	1,829.00	-	-	-	-	7,750.00	1,983.36																				

Responsible Financial Officer: *K.C. Clinton* Date: *10/09/18*
 Internal Auditor: *[Signature]* Date: *08/09/18*
 Chairman: *[Signature]* Date: *10.09.18*
 Total Costs: 7663.06
 Total Receipts: 1,829.00
 Total inc Trns: 1,915.94
 Total excl trns: (5,834.06)

BOXORD PARISH COUNCIL
 DEPOSIT ACCOUNT RECONCILIATION - A/C No: 11535315
 PERIOD 2017/18

DATE	VOUCHER	NARRATIVE	VAT		Loan/ interest		Precept and Levis received	Grant & Donations Received	Other Income Received	Other Interest Received	Inter Account Transfers	BALANCE
			GROSS VALUE	ELEMENT	Staff Costs	Other Costs						
Brought Forward from 2017/2018												11,120.14
05/04/2017		750.00 Transfer to Current Account	(750.00)	0.00							(750.00)	10,370.14
20/04/2017		Gross Interest	0.27	0.00					0.27			10,370.41
02/05/2017	D1	Precept	3,999.84	0.00			3,999.84					14,370.25
20/05/2017		Gross Interest	0.31	0.00					0.31			14,370.56
20/06/2017		Gross Interest	0.43	0.00					0.43			14,370.99
20/07/2017		Gross Interest	0.47	0.00					0.47			14,371.46
25/07/2017		2000.00 Transfer to Current Account	(2,000.00)	0.00							(2,000.00)	12,371.46
20/08/2017		Gross Interest	0.35	0.00					0.35			12,371.81
20/09/2017		Gross Interest	0.40	0.00					0.40			12,372.21
03/10/2017	D2	Precept	3,999.83	0.00			3,999.83					16,372.04
20/10/2017		Gross Interest	0.48	0.00					0.48			16,372.52
28/10/2017		500.00 Transfer to Current Account	(500.00)	0.00							(500.00)	15,872.52
20/11/2017		Gross Interest	0.45	0.00					0.45			15,872.97
11/12/2017		500.00 Transfer to Current Account	(500.00)	0.00							(500.00)	15,372.97
11/12/2017		1000.00 Transfer to Current Account	(1,000.00)	0.00							(1,000.00)	14,372.97
20/12/2017		Gross Interest	0.68	0.00					0.68			14,373.65
20/01/2018		Gross Interest	0.77	0.00					0.77			14,374.42
23/01/2018		1000.00 Transfer to Current Account	(1,000.00)	0.00							(1,000.00)	13,374.42
20/02/2018		Gross Interest	0.70	0.00					0.70			13,375.12
06/03/2018		2000.00 Transfer to Current Account	(2,000.00)	0.00							(2,000.00)	11,375.12
20/03/2018		Gross Interest	0.61	0.00					0.61			11,375.73
TOTALS			255.59		-	-	7,999.67	-	5.92		(7,750.00)	11,375.73

KL Cliner 10/09/2018
 Responsible Financial Officer Date

Total Costs -
[Signature] 08/09/18
 Internal Auditor Date

Total Receipts 8,005.59 Total inc Trns 255.59
 Total excl trns 8,005.59
[Signature] 10/09/18
 Chairman Date

BOXORD PARISH COUNCIL
 AUDIT ADJUSTMENTS FOR CURRENT ACCOUNT A/C No. 11535307
 PERIOD 2017/18

AUDIT RECONCILIATION FOR CURRENT ACCOUNT

		Clerks salary & other expenses	Training	Admin	Maintenance & cleaning	Finance Insurance & Professional	Other Costs	Donations Given	Loan Interest Paid	Precept/Levies and CIL	Maintenance Recharge Receipts	Rent Receipts	Interest Receipts	Grant Receipts	gifts/donations received	Inter Account Transfers	Balance			
Opening Balance Adjustment	Opening Balance From Bank Account as at 31 March 2017	67.42															67.42			
	Cheque No 100306 for village hall was written in the prior period but not cashed until 12 Apr. needs to be processed as transactin in 2016/17 reduce b/lwd balance	-27.5															39.92			
		0															0.00			
	Total Adjustments to Transactions	-27.5															39.92			
	Adjusted Opening Balance for Audit as at 31 March 2018	39.92																		
Current Year Transactions Adjustment	Transactions taken from bank reconciliation	1,915.94	(1,625.20)	(131.00)	(703.01)	(4,758.85)	(165.00)	-	(280.00)	-	1,829.00	-	-	-	-	7,750.00				
	Cheque No 100306 for village hall was written in the prior period but not cashed until 12 Apr. needs to be processed as transactin in 2016/17	27.5			27.5															
	A cheque no 10335 for £ 22 was written on 10/03/2018 to C Reeves but was destroyed and canceled before the year end No need to adjust reconciliation	0																		
	Total Adjustments to Transactions	27.5	0	0	27.5	0	0	0	0	0	0	0	0	0	0	0	0			
		1,943.44	-	(1,625.20)	(131.00)	(675.91)	(4,758.85)	(165.00)	-	(280.00)	-	1,829.00	-	-	-	-	7,750.00			
	Adjusted Closing Balance for Audit	1,983.36																		
		being the adjusted opening balance plus/minus all transactions																		
									Total Costs	-7635.56							Total Receipts	1,829.00	Total inc Trns	1,943.44
																			Total excl trns	(5,806.56)

INCOME & COSTS RECONCILIATION

	Precept/ Rates & Levies	Other Receipts	Staff Costs	Loan Int/Cap Repymts	Other Payments
Clerks Salary			(1,625)		
Training Costs					-131.00
General Costs					-675.51
Maintenance and cleaning costs					-4758.85
Finance and professional cost					-165.00
Other Payments					0.00
Donations Paid					-280.00
Interest Paid				0.00	
PRECEPT /RATE SUPPORT/ CIL					
Maintenance Recharges Receipts		1,829.00			
Rent Received		-			
Interest/Dividends Recievied		-			
Grants Received		-			
Gifts & Donations Received		-			
TOTAL	-	1,829.00	(1,625.20)	-	(6,010.36)

Chk total (5,806.56)