

BOXFORD PARISH COUNCIL

Minutes of the Boxford Parish Council Meeting held on Monday 6th November 2017 at the Heritage Centre.

Present: Cllr. A. Britton (Vice Chairman)
Cllr. P. Thompson
Cllr M. Hayes-Newington.
Cllr. C. Oliver-Bellasis
Mrs K Clinton (Clerk)

Start Time: 7.02pm
Finish Time: 8.20pm

ACTION

1. Apologies for absence have been received from Cllr. V. Sandars (Chairman), Cllr P. Kilding
2. Declarations of Interest – None
3. To approve the Minutes Last meeting (03/09/2017)
Minutes approved.
4. Lime Trees Update

West Berkshire Council (WBC) have taken over the responsibility of the Lime Trees in principle. The Boxford Parish Council are in agreement with this, would like to see this in writing. West Berkshire council have added the Lime Trees to RB Tracking System and will therefore monitor the trees on a regular basis.

Follow WBC up for this agreement within writing if not receive with 28 days. **VS**

5. Planning Applications

- No Objections - Application Number 17/02842
Certificate of Lawfulness for a Joinery Manufacturing Business at Wyfield Manor.
- No Objections - 17/02993/LBC2 and 17/02992/HOUSE Shephards Cottage, Boxford

6. Financial Matters

Expenses Approved: 1) Remembrance Day Wreath £30.00, 2) Clerk Wages (October 2017) £176.00, (November 2017) £176.00 (December 2017) 3) Autela Group Limited £66.00.

The Status of the Accounts were reviewed. Whilst there does not appear to be any current outstanding payments in the accounts, the final status of the accounts is not fully understood.

MHN will go through the financial information in more detail.
Email MHN a copy of the accounts

MHN
Clerk

A draft copy of the 2018/2019 Budget was reviewed. The MHN will review the budget.

MHN

Email MHN/Councilors a copy of the 2018/2019 Budget

Clerk

7. Matters for consideration and future discussion from open forum, councillor questions and reports

- Speed of vehicles travelling through Boxford. In the same way that a resident will lead the Coombesbury Lane discussions with WBC, another resident will need to do the same for road speed for Boxford.
To be added to next PC agenda **Clerk**
- Clarify with WBC what vehicles are permitted to use which road in and around Boxford, e.g. HGV, cars etc **Clerk**
- The Parish Council will facilitate a meeting between PCC, PC and the Village Hall to get one talking together. PC will propose an agenda to kick this process off. **AB**
- Book the village hall for PC AGM. **Clerk**

The next meeting is to be held at **7pm on Monday 8th January 2018** the Parish Room / Heritage Centre.

DRAFT