

BOXFORD PARISH COUNCIL

MINUTES OF BOXFORD PARISH COUNCIL AGM HELD AT ST. ANDREW'S CHURCH, BOXFORD ON MONDAY 15TH MAY 2017.

Present:

Mrs. V. Sanders (Chairman)
Mr. A. Britton (Vice Chairman)
Mr. M. Hayes-Newington
Mr. C. Oliver-Bellasis
Mrs. K. Clinton (Clerk)

Meeting Start: 6.25pm
Meeting Finish: 6.55pm

Action

1. Apologies of Absence

Paul Kilding
Peter Thompson

2. Election of Officers

The following councillors were elected unanimously as follows:

- a) Chairman: Mrs. Victoria Sanders (prop. MHN; sec. AB)
Vice Chairman Mr. Alistair Britton (prop. MHN; sec. VS)

The following positions were also filled:

- b) Completion of Declaration of Office: No change
c) PC Membership: No change
d) Casual Vacancy Co-operation if required: No change
e) Clerk and Responsible Finance Officer: (RFO): Mrs. Kirsty Clinton (prop. MHN; sec. AB)
f) Internal Auditor: Mrs. Christina Lyle (prop. MHN; sec. AB)
g) Boxford Endowed Charity Trustees remain unchanged: Mrs. Christina Lyle (prop. MHN; sec. AB)
h) Village Hall Representative – Mr. Peter Thompson

3. Register of interest

Councillors confirmed there were no changes to their Registers of Interests.

4. Accounts: Approval of

- a) Accounts for year end 31 March 2017
The Receipts and Payment accounts for the year ended 31st March 2017, previously circulated and **approved and signed**

BOXFORD PARISH COUNCIL

b) Internal Auditors Report

The internal auditor had examined the accounts and had no matters of concern to report to the council. **approved and signed**

c) Statement of Assurance for External Audit

approved and signed

5. Dates and times have been set and agreed for the forth coming year 2017-2018
2017 Meeting to commence at 7pm on 3rd July, 4th September, 6th November
2018 Meeting to commence at 7pm on 8th January, 5th March and 14th May.

DRAFT