

BOXFORD PARISH COUNCIL

MINUTES OF THE MEETING OF BOXFORD PARISH COUNCIL HELD AT BOXFORD VILLAGE HALL ON WEDNESDAY 25th MAY 2016

Present: Mr. M. Hayes-Newington (Chairman)
Mr. A. Britton
Mr. P. Kilding
Mr. C. Oliver-Bellasis
Mrs. V. Sandars
Mr. P. Thompson
Mrs.S.J.Appleton (Clerk)
Cllr. P. Bryant
1 member of the public

Action

1. There were no apologies for absence.
2. **Approval of the Minutes of the Parish Council Meeting** held on 7th March, the EGM and subcommittee meetings of 12th April 2016 were unanimously approved (prop. MHN; sec. PK.)
3. **Declarations of Interest** –None.
4. **Financial Matters**
It was resolved that:
 - a new bank mandate will be set up following the recruitment of a new clerk with all signatories to the account as at present;
 - online banking - for a new clerk will allow transfers between accounts and BACS payments to contractors/suppliers up to £100 without additional authority; however any transactions between meetings will require approval retrospectively at the next meeting of the council. If possible cheques will continue to be signed at meetings. The Parish Council Financial Regulations to be amended accordingly. **Clerk**
 - the chairman will resolve his outstanding issues with HSBC so that he may become a signatory to the account. **Chairman**

The status of the bank current and deposit accounts and the prognosis for the current year previously circulated, were noted. Approved expenditure: (prop.PT. sec. COB.) Aon UK Insurance 3 year agreement annual premium £260.99; Newbury News Ltd. £35.06; CCB subscription £30; BALC subscription £115.08. Data Registration direct debit was noted at £35 per annum.
5. **Planning Matters**
WBC approval of planning application 16/00197/HOUSE – Gummidge – conversion of garage to granny annex was noted. Boxford Parish Council approved 16/00659/HOUSE The Old Farm, Ownham; 16/00958/HOUSE and 16/009959/LBC2 Wyfield Manor.
6. **To receive reports**
Chairman of Delegated Subcommittee – re appointment of new Clerk
Mr. Kilding reported that to date two applications had been received and two further prospective applicants had expressed interest. Delegated authority for the sub committee was unanimously agreed to conduct interviews and appoint a new Clerk. Mrs. Appleton would attend also to advise if required.

BOXFORD PARISH COUNCIL

Minutes of the Meeting of Boxford Parish Council held on 25.5.2016/ page 2

Action

Condition of highways, paths and stiles – West Berkshire Council had approved a 20mph speed limit for Westbrook; signage work was due later this year. Brickwork to “Little Arch” over the Westbrook was undergoing repair after demolition by a car. Many potholes were reported and white lining throughout the village required. Parked cars at Southfields were again reported as a danger to traffic. Identification of a car parked near the Bell would be required. Yellow lining was opposed as an urban feature in a rural environment. However, if parking was not improved this would have to be reconsidered. West Berkshire Council had agreed to replace the stile on footpath 15 with a gate.

Consideration of Lime Tree Report – the report previously circulated was discussed. The recommendation in the report to fell all three limes in the interests of public health and safety and to the benefit of neighbouring properties was unanimously approved albeit with some sadness. It was agreed to propose to Boxford PCC that the joint submission to West Berkshire Council should include the replanting of two trees resistant to honey fungus either side of the war memorial. In the event that West Berkshire Council require three trees be planted that the PCC offer an alternative location for the third tree. The application to West Berkshire Council’s tree officer will be made jointly by Boxford Parish Council and Boxford Parochial Church Council.

Bus Shelter/GWR Waiting Room Returns –thirty-seven were in favour of retention and refurbishment at the same location; nineteen were in favour of demolition; there were no returns for relocation to the recreation ground. It was agreed to ask people especially those who had supported retention for help with fundraising the £5000 required, with a deadline of the New Year.

Item for next agenda – Pig Farming in Boxford - COB

Meeting closed at 19.45

Public Questions: none.

Date of the next meeting **tbc.:** Monday 4th July at 7pm in the Parish Room/Heritage Centre