

BOXFORD PARISH COUNCIL

MINUTES OF THE MEETING OF BOXFORD PARISH COUNCIL HELD AT THE PARISH ROOM/HERITAGE CENTRE ON MONDAY 7th MARCH 2016

Present: Mr.P.Kilding (Chairman)
Mr.M.Hayes-Newington
Mr.C.Oliver-Bellasis
Mrs.S.J.Appleton (Clerk)
Cllr.P.Bryant

Action

1. Apologies for absence were received from A.Britton, V.Sandars and P.Thompson (work commitment and sickness.)
2. **Declarations of Interest** – C.OB. item 6i.
3. **Approval of the Minutes of the Parish Council Meeting** held on 4th January 2016 were unanimously approved (prop.PK; sec.MHN.)
4. **Financial Matters**
The status of the bank current and deposit accounts and the prognosis for the current year previously circulated, were noted. Bank statements and ledger manually checked and confirmed by MHN. Approved expenditure (prop. MHN. sec. PK.) £45.95 printer cartridges; £6 litter sacks. Renovation of GWR Waiting Room – one estimate only £1800 + vat. Estimates for Coronation bench refurbishment awaited. **PK**
5. **Planning Matters**
PC approved planning application 16/00197/HOUSE – Gummidge – conversion of garage to granny annex.
6. **Correspondence**
 - i) A reply is to be sent to Mr. Stone's letter handed in at the last meeting, referring him to the West Berkshire Council minute of the Executive Meeting of 11th February 2016 which clearly stated that flood victims had to meet the DEFRA funding criteria and West Berkshire Council and their consultants Ardent were the only agents in this case. This was not a matter for Parish Councils.
 - ii) HM Queen Elizabeth II commemorative medal – invitation to purchase was declined.
 - iii) Clean for the Queen – 13 litter pickers had collected about 30 bags of litter that West Berkshire Council would collect. It was agreed that this should become an annual spring event. Equipment for litter picking may be available to borrow from West Berkshire Council – Cllr. Bryant agreed to look into this. **PB/Clerk**
 - iv) MHN may be available to attend the RAF Welford Memorial – to notify the Clerk. **MHN**
7. **To consider procedures/subcommittee re appointing new clerk**
Delegated authority to a subcommittee comprising the Chair, Vice Chair and VS was unanimously approved to consider the procedures for appointing a new clerk after the current Clerk's retirement in the summer.

BOXFORD PARISH COUNCIL

Minutes of the Meeting of Boxford Parish Council held on 7.03.2016/ page 2

Action

8. To receive reports:

Boxford Village Hall PT was absent from the meeting – report deferred until the next meeting.

Off street parking at Southfields – Sovereign Housing had responded negatively stating shortage of funds; this will be an ongoing issue.

Condition of Highways, paths and stiles – Many dog poo bags found in Westbrook.

Reported dog attacked by another – Parish Email to be sent out. PK will contact victim.

Potholes reported in High Street and the village.

West Berkshire Freight Route Plan 2009 shows the Lambourn Valley Road from Speen to Boxford as unsuitable for HGVs. Parish Council to ask for appropriate signage again.

PK and VS to attend the Speed Limit Review Meeting considering 20mph speed limit for Westbrook on 10.3.2016.

Meeting closed at 20.40

Public Questions: none.

The date of the next Parish Council meetings will be on Wednesday 4th May 2016 in the Village Hall. The PC AGM will be at 6pm followed by the monthly Parish Council meeting for May. The Annual Parish Meeting will start at 8pm.