

BOXFORD PARISH COUNCIL

MINUTES OF THE EXTRAORDINARY MEETING OF BOXFORD PARISH COUNCIL
HELD AT BOXFORD PARISH ROOM/HERITAGE CENTRE ON MONDAY 13TH JUNE
2016 AT 19.00

Present: Mr.M.Hayes-Newington (Chairman)
Mr.A.Britton
Mr.P.Kilding
Mr C.Oliver-Bellasis
Mrs.V.Sandars

Mrs.S.J.Appleton (Clerk)

Action

1. Apologies had been received from Mr.P.Thompson who was away on business.
2. **Declarations of Interest** – none.
3. **To consider the Financial Prognosis**
Four eligible candidates had accepted the invitation to interview. One withdrew the morning before the interview having been appointed elsewhere; one withdrew after the interview. Following the appointment of Mrs. K. Lloyd as Boxford Parish Council's new Clerk as from 1st July 2016, an amended Financial Prognosis had been prepared by the current Clerk, to take into account the associated salary and payroll costs. Payroll costs were not finalised but the Chairman and Clerk will forward details to councillors for approval. The amended Financial Prognosis was unanimously adopted.
4. **To formally approve a grant application to NALC for a computer and printer**
This grant had become available to allow Parish Councils fulfil the requirements of the Transparency Code. This was unanimously approved.
5. **To approve Boxford Parish Council's Financial Regulations**
Amendments to this document, particularly those relating to authorised signatories and the amount for sole authorisation by the Clerk on Internet Banking were unanimously approved.

This was the last meeting attended by Mrs. Appleton as Clerk to Boxford Parish Council.

Meeting closed at 8pm. The next meeting will be on **Monday 4th July at 7pm** in the Parish Room/Heritage Centre