

# BOXFORD PARISH COUNCIL

## MINUTES OF BOXFORD PARISH COUNCIL AGM HELD AT BOXFORD VILLAGE HALL ON WEDNESDAY 25<sup>th</sup> MAY 2016

Present: Mr. M. Hayes-Newington (Chairman)  
Mr. A. Britton  
Mr .P. Kilding  
Mr. C. Oliver-Bellasis  
Mrs. V. Sandars  
Mr. P. Thompson  
Mrs.S.J.Appleton (Clerk)  
Cllr. P. Bryant  
1 member of the public

### Action

1. There were no apologies

### 2. Election of Officers

The following councillors were elected unanimously as follows:

Chairman: Mr. Mark Hayes-Newington (prop. AB; sec. PK)  
Vice Chairman Mrs. Victoria. Sandars (prop. MHN; sec. PT)

The following positions were also filled:

Clerk and Responsible Finance Officer (RFO): Mrs. Joy Appleton (prop. MHN; sec.PT)

Internal Auditor: Mrs. Christina Lyle (prop. MHN; sec.PT)

Boxford Endowed Charity Trustees remain unchanged: Mrs. Marion Knape and Mrs. Joy Appleton, also correspondent. (prop. MHN; sec.PT.)

Village Hall Representative – Mr. Peter Thompson tbc.

Councillors expressed their thanks to the outgoing chairman, Mr.Paul Kilding.

### 3. Register of Interests

Councillors confirmed there were no changes to their Registers of Interests.

### 4. Accounts

The Receipts and Payment accounts for the year ended 31<sup>st</sup> March 2016, previously circulated, showing a carry forward of £676.22 were unanimously **approved and signed**. The internal auditor had examined the accounts and had no matters of concern to report to the council. The Audit Commission Annual Return, Supporting Statement attached to the Receipts and Payments Account, Notification of Variances and Annual Governance Statement were approved and signed by the Chairman and Clerk.

### 5. Dates and Times of the Parish Council Meetings for the Forthcoming Year

Members agreed to confirm the date and time of forthcoming meetings pending the appointment of a new Clerk in July. Previously the Parish Council met at 7pm on the first Monday every other month, in the Parish Room/Heritage Centre. The provisional date for the next meeting is July 4th